**Minutes for the meeting**

**Agenda**

1. Prayer
2. Communication from the principal investigator (PI)
3. Communication from the IRC chairperson
4. Reactions to the communication from the visitor
5. Action Points

**Members**

**1.**

**2.**

**3.**

The meeting begun with a prayer which was led by …………….

**Communication from the PI**

The PI welcomed all the members to the meeting and thanked them for coming early and sparing their ample time to attend.

She also thanked the team for the good endeavors and preparations made before the meeting

The chairperson later apologized to the members for her late coming due to the unseen circumstances.

**Communication from the IRB chairperson**

The IRB chairperson thanked the members for hosting him. In his speech, the chairperson talked about need to create a platform where information can be shared to the public and help in getting funding opportunities. He went ahead to talk about the resource mobilization approaches which included; Call for proposals and unsolicited engagement with donors requesting for support.

He also talked about how these resources are mobilized and below are the ways in which the resources are mobilized.

* Through the grants management team which has pre-award and post-award sections
* Through the global fundraising team

The chairperson talked about the fallback plan just in case the resources are less than the required. He said that the reduce the resources up to about 60%. He explained that instead of three meals a day, you find that these refugees will have to go lower to two meals a day to cover up the need.

The chairperson went ahead to talk about the challenges they face while interacting with the refugees and below are some of the challenges

* Donor fatigue where the same donor provides support/funding year after year
* Multiplicity of refugees where people get displaced every year. These refugees come in every year and in large numbers which leads to shortage of resources.

The chairperson also hinted on the challenges on platform acceptance and he mentioned that sustainability of a given platform is expensive in that it requires full time funding thus being expensive.

**Reaction to the communication from the IRB chairperson**

Members thanked the IRB chairperson for his time and hospitality.

**Action Points**

Below are the action points from the meeting.

There is need for a resource mobilization platform which can be a central hub for accessing all information

There is need to make this platform accessible to the public where call for applications can be placed

The platform shall provide information about the grants and which donors are interested in funding

The platform shall provide statistical update and activity information for the refugees

Provide information on sectors which were funded and those that were not funded

Linking the databases to other platforms from the resource mobilization platform

The platform should help in tracking the grants and funding(resources) from the donors

The meeting was adjourned